REQUEST FOR EXPRESSION OF INTEREST
For Establishment of Provincial Climate Change Management Information System

A. Background
1. The World Food Programme (WFP) is the world’s largest humanitarian agency fighting hunger worldwide, delivering food assistance in emergencies and working with communities to improve nutrition and build resilience. Each year, WFP assists some 80 million people in around 80 countries.
2. The WFP Programme Unit in Nepal Country Office seeks to contract a Technical Service Provider (private companies, NGOs, consultancy firms, institutes etc) to support WFP for establishment of Provincial Climate Change Management Information System in Karnali Province to be administered by Ministry of Industry, Tourism, Forests and Environment; and to establish the Municipal Agrometeorological Information Centres in each 7 Rural Municipalities of Jumla, Mugu and Kalikot districts including technical training for government officials for operation of the system/centre, under the project “Adapting to Climate-induced Threats to Food Production and Food Security in Karnali Areas of Nepal (CAFS-Karnali)”, implemented by WFP.
3. WFP requires the consultancy/technical service in the year 2020 and the system/centres must be established in close collaboration and coordination with Federal Ministry of Forests and Environment, Provincial Ministry of Industry, Tourism, Forests and Environment in Karnali Province and respective Rural Municipalities (Local Governments) and WFP will facilitate the coordination between the government agencies and the selected technical service provider.
4. WFP invites eligible suppliers/technical service providers to express their interest in providing the above mentioned services: (1) establishment of Provincial Climate Change Management Information System in Karnali Province, (2) establishment of Municipal Agrometeorological Information Centers in each 7 Rural Municipalities of Jumla, Mugu and Kalikot districts to collect, analyse and disseminate climate/weather information to the local people, (3) provide technical training to the government officials to smoothly operate the system/centre.

B. The purpose of this EOI
5. The purpose of this request for EOI is to identify suppliers/technical service providers with verified technical and financial capacity to establish the Provincial Climate Change Management Information System and the Municipal Agrometeorological Information Centres. Eligible suppliers/technical service providers will be invited to participate in the bidding process for the proposed tender.
6. Eligibility to participate in the proposed tender will be determined on the basis of Organization/Company’s background, financial details, relevant experience, technical capacity/proven track-record and other such as Company’s policies, transparency and documentations.
7. After the deadline for submission of responses has passed, WFP will evaluate responses received and will notify eligible participants of the outcome of the evaluation.

C. How to prepare and submit your Expression of Interest
8. Service providers interested to provide above-mentioned service are invited to collect a copy of the EOI response from WFP Nepal Country Office or request an electronic copy through an email address: nepal.procurement@wfp.org. In order to participate in the EOI exercise, service providers are required to provide the following: a. EOI Response Form Supplier Background Check Form; Supplier Financial Status Form; Supplier Relevant Experience Form; Supplier Technical Capability.
9. All supporting documentation listed above shall be prepared in accordance with the instructions provided and sent by email to nepal.procurement@wfp.org. (Please make sure that the total size of the submitted document must be less than 7MB). The deadline for response to this request for EOI is: 16 Feb 2020, 16:00 hrs Nepal Standard Time (NST)
10. This request for EOI does not constitute a solicitation. WFP reserves the right to change or cancel this procurement process or any of its requirements at any time during the process; any such action will be communicated to all participants.
11. Should you have any questions please do not hesitate to contact us at nepal.procurement@wfp.org.